

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

November 20, 1953

**For the confidential information
of the Board of Trustee**

The November meeting of the Board of Trustees was called to order in the Board room at 10:00 a.m. on November 20, with the following members present: Simpson, Sullivan, Hansen, Brough, Jones, Peck, Chamberlain, McIntire and, ex-officio, Humphrey. Absent were: McCracken, Reed, Newton, Patterson and, ex-officio, Rogers and Stolt. Miss Stolt joined the meeting at 10:30 a.m.

Mr. Brough moved that the minutes of the October 8--9 meeting of the Board of Trustees be approved as written. Mr. Jones seconded the motion and it was carried.

APPROVAL OF
MINUTES

Following announcements by President Humphrey, attention was given to the President's report.

Mr. Sullivan moved, Mr. Jones seconded, and it was carried that the following action with regard to requests for leave of absence be taken:

LEAVES OF
ABSENCE

1. That the Board approve the request of Mr. Jack C. Routson, Assistant Professor of Business Administration, for a sabbatical leave for the academic year 1954-55 to permit him to pursue doctoral study in the field of business at the University of Illinois.

Routson

2. That the Board approve the request of Mr. Ilya Bolotowsky, Associate Professor of Art, for a sabbatical leave for the academic year 1954-55 to permit him to spend a year in creative and cultural activities in the East.

Bolotowsky

3. That the Board deny the request of Miss Esther Clausen, Documents Librarian, for a sabbatical leave for the period October 1, 1954, to June 30, 1955, to permit her to work toward a master's degree in Library Science at the University of Michigan, since Miss Clausen has

Clausen

been at the University only three years with faculty rank, and granting her a sabbatical leave before she has been at the University for the required six years with rank might set an undesirable precedent.

1. Research Chemistry Department. Mr. Sullivan moved that an appropriation of \$300 be made to reimburse the Emergency Reserve fund for a transfer authorized by the President to the Research Chemistry Department for installation of a fume hood in the digestion room of the departmental laboratory. Mr. Hansen seconded the motion and it was carried.

2. Agronomy Department. Mr. Hansen moved that the Board authorize an appropriation of \$2,470 to the Agronomy Department — \$1,500 to the Contractual budget for purchase of 50 water right shares, for surveying and fencing Experiment Station land previously unfenced, and for replacing outside electric wiring to farm buildings, and \$970 to the Equipment budget for installation of a sprinkler irrigation system at the Agronomy Farm. Mr. Sullivan seconded the motion and it was carried.

3. Wyoming Union. Mr. Brough moved that, in an effort to prevent a recurrence of the situation that existed during the heavy rains of the past summer, an appropriation of \$201.50 be authorized to cover installation of a canopy over the open stairway leading to the Air Force ROTC headquarters in the Wyoming Union and extension of curbing on the west side of the building. Mr. Sullivan seconded the motion and it was carried.

4. General Expense (University Band). Mr. Feck moved that the Board approve the action taken by the Executive Committee in authorizing the University Band to go to Salt Lake City for the Utah-Wyoming game, and that an appropriation of \$2,000 be made to cover the expense of the trip. Mr. Sullivan seconded the motion and it was carried.

BUDGET CHANGES

Research Chemistry
Department

Agronomy Department

Wyoming Union

General Expense
(University Band)

President Humphrey explained that the incorporation of the office of Veterans Relations in the Division of Student Personnel and Guidance would necessitate certain changes in the Regulations of the Board of Trustees. After some discussion, Mr. Sullivan moved, Mr. Brough seconded, and it was carried that the changes be approved as follows:

1. Amend Article X, 10-9 (b) by deleting the underscored line:

- (b). The Division of Student Affairs shall include the following coordinate offices:

Student Personnel and Guidance
The Dean of Men
The Dean of Women
Veterans Relations (as long as such office shall exist)
University Health Service

2. Amend Regulation 10-9.1 (a) by deleting the underscored words:

- (a). The Executive Council of the Division of Student Affairs shall consist of the Director of Student Personnel and Guidance, the Dean of Men, the Dean of Women, the Supervisor of Veterans Relations, and the Director of the University Health Service.

3. Amend Regulation 10-9.4 by adding the following paragraph as (f):

- (f). Veterans Relations

- (1) Liaison between the Veterans Administration and the University of Wyoming.
 - (2) Assistance to veterans in conforming to procedures required by the Veterans Administration.
 - (3) Coordination of all University matters pertaining to the problems of veterans.

4. Delete in its entirety Regulation 10-9.7, which outlines the duties of the office of Veterans Relations.

Consideration was given to the recommendations of the Administrative Council and President Humphrey that the University change from the quarter to the semester plan of operation, beginning with the 1955-56 year. President Humphrey explained that the principal reasons for the recommendation were as follows: (1) the semester system is used in the majority of colleges and universities throughout the country; (2) the

CHANGES IN REGULATIONS REGARDING VETERANS RELATIONS

CHANGE FROM QUARTER TO SEMESTER PLAN

quarter system at the University of Wyoming has never taken advantage of the four- and five-hour course arrangement usually associated with that system; (3) the semester plan is the most effective way for getting away from a long fall quarter; and (4) the semester plan would save time, in that it would require one less registration, one less collection of fees, one less final examination, and one less recording of grades.

Dr. Humphrey explained that, if the Board approved the change, certain changes in the Regulations of the Board of Trustees would be necessary. After careful consideration of the proposal, it was moved by Mr. Brough, seconded by Mr. Sullivan and carried that the change from the quarter to the semester system be authorized and that the following changes in the Regulations of the Board of Trustees be approved

1. Amend Regulation 12-1.5 (a) by deleting the underscored word:
 - (a). Purpose. The Summer School is the administrative agency for planning, coordinating, and promoting the courses offered by the departments and colleges of the University during the summer quarter.
2. Amend Regulation 12-1.13 (ii) as follows:
 - (ii). . . . This Committee (The Executive Committee of the Natural Resources Research Institute) shall meet not less than once a quarter semester or at the call of any member of the Committee.
3. Amend Regulation 13-2.2 (m) as follows:
 - (m). Instructors and assistant professors shall normally be employed on a probationary status not less than ~~twelve quarters~~ eight semesters in not less than four years before being granted continuing tenure, and associate professors and professors not less than ~~six quarters~~ four semesters in not less than two years. . . .
4. Amend Regulation 13-5.1 (a) to read as follows:
 - (a). The University year shall be divided into two semesters, with approximately equal time allocated for instruction in each semester, and a summer session. The first semester shall begin on Monday ten weeks and three days prior to Thanksgiving and close on a Friday after approximately eighteen weeks of instruction. The second semester

shall begin on the Wednesday following the close of the first semester and close on a Friday after approximately seventeen weeks of instruction. The summer session shall open on the second Monday following the end of the second semester and close on a Friday after approximately eight weeks of instruction. The University calendar, including the dates of the beginning and ending of each period of instruction and of the several vacations and recesses within the year, shall be determined by the Administrative Council.

5. Amend Regulation 13-5.1 (c) as follows:

- (c). . . .The normal period of annual service for full-time members of the University Faculty shall be ~~three quarters~~ two semesters of the University year with full loads of University service. . . .

6. Amend Regulation 13-5.1 (d) to read as follows:

- (d). The normal annual period of service for each administrative officer shall be determined by the needs and demands of the specific office and may, therefore, be eleven months, ten months, or two semesters. It shall be the policy of the Board to provide opportunity for those on an eleven months basis to be released from their duties for one or more semesters or summer sessions at such intervals as are possible.

7. Amend Regulation 13-5.1 (e) as follows:

- (e). Not more than one year's credit for service shall be counted in any calendar year. Any ~~three quarters~~ two semesters of service in a calendar year shall count as one year's service. . . .

8. Amend the last sentence of Regulation 13-5.1 (f) to read as follows:

- (f). . . .Four consecutive semesters plus two summer sessions of service without receipt of compensation for the summer sessions may, by special administrative arrangement and with approval of the Board, entitle a faculty member whose period of annual service is two semesters to a semester free from institutional duties at regular stipend.

9. Amend Regulation 13-6.4 as follows:

- 13-6.4. Leaves of absence without pay for a ~~quarter~~ semester or longer may be granted to a member of the faculty for good cause upon the written recommendation of the President and the approval of the Board of Trustees.

For the information of the Board of Trustees, President Humphrey presented a letter from Mr. L. G. Meeboer, Business Manager, reporting on an investigation which had been made at the Board's suggestion in respect to the possibility of securing station wagons on a rental basis during the summer when they are needed rather than maintaining them all year for use during a three-month period. Mr. Meeboer's letter stated that four different firms were contacted with regard to the matter, and that none of them was interested in such a proposal.

The question of purchasing the residence of Dr. J. R. Bunch was next considered. President Humphrey presented three proposals which Dr. Bunch had made and then asked that the Buildings and Grounds Committee, who had visited the house following the October meeting of the Board, present their opinions and recommendations. The Committee had prepared a written report, which was read to the Board, indicating the Committee's feeling that the house was very fine and would make an excellent residence for the President of the University, but that purchase of a home of such elegance would not be in keeping with the economy practices of the Board of Trustees and the people of the state.

After some further discussion, which included the possibility of enlarging the present residence of the President and of acquiring the piece of property immediately west of the President's home, Mr. McIntire moved that the Board accept the recommendations of the Buildings and Grounds Committee and decline the purchase of Dr. Bunch's home. Mr. Brough seconded the motion and it was carried. President Humphrey stated that at some future meeting of the Board he would present plans for enlarging the President's residence.

CAR POOL

POSSIBLE PURCHASE
OF THE
BUNCH RESIDENCE

Complying with a request of the Board of Trustees, President Humphrey presented a report listing the twenty-five University-owned residences which are occupied by University employees, together with equipment, utilities, and other facilities furnished by the University to occupants of those residences.

Consideration was given next to a report presented by a committee, appointment of which the Board had authorized for the purpose of "reviewing the academic desirability and economic feasibility of setting up a University imprint for book publication." The committee presented a detailed report of its investigations and then, giving as its reasons the fact that publication is a very expensive and precarious undertaking and that the University has very limited funds, the committee recommended that the University not go into the publishing business at this time, beyond the present ventures in which it now participates.

President Humphrey then called the Board's attention to a statement he had asked the Business Manager to prepare, showing a cost of \$36,703.75 for University printing for the fiscal year 1952-53. He asked if the Board would like to have further investigation made as to the possibility of installing a printing plant which would take care of all University printing and serve as a laboratory for journalism students. Mr. Peck stated that, from his knowledge of the investment required and the operating costs involved, he would not recommend that the University attempt to undertake to establish its own printing plant. He also discounted the value of such a printing plant as a laboratory for journalism students.

After some further discussion, it was moved by Mr. Hansen that the Board approve the recommendations of the committee with regard to setting up a University imprint for book publication, and that the Board go on

SCHEDULE OF RESIDENCES,
EQUIPMENT, ETC. FURNISHED TO UNIVERSITY
EMPLOYEES

UNIVERSITY PRINTING

record as being opposed to the further expansion of printing facilities at the University. Mr. Sullivan seconded the motion and it was carried.

President Humphrey called attention to the fact that the Board of Trustees, at the October meeting, had authorized the University to enter into an agreement with the City of Laramie under which the University would furnish certain right of ways and the City of Laramie would construct and maintain city streets for the east campus area. He explained that the resolution adopted by the Board of Trustees did not make one provision which the City Council felt was necessary: that of providing for an arrangement whereby a deed to be held in escrow would be made to coincide with the terms of the escrow deed agreement on the Alice Maud Moudy land. Dr. Humphrey stated that Mr. E. G. Rudolph, Legal Adviser for the University, felt there would be no legal objection to the proposal. He distributed to the Trustees copies of a proposed resolution covering the provision requested by the City Council, together with the proposed contract. Mr. McIntire moved, Mr. Peck seconded, and it was carried that the resolution be approved as follows:

RESOLUTION

WHEREAS the City of Laramie desires to obtain right of ways for city streets across the land presently owned by the University and lying east of the campus, and

WHEREAS the Trustees have determined that it will be to the benefit of the University for the city to construct and maintain the proposed streets, and

WHEREAS a draft form of contract between the Trustees and the City to accomplish the purposes aforesaid has been presented to this meeting and considered by the Trustees,

NOW THEREFORE BE IT RESOLVED, that the President and Secretary of the Trustees be, and they are hereby, authorized and directed to execute the said contract on behalf of and in the name of the Trustees of the University of Wyoming, a body corporate existing under the laws of the State of Wyoming. The said President and Secretary are further authorized to execute the necessary deeds

PROPOSED CITY STREETS
FOR EAST CAMPUS AREA

and escrow agreement to carry out the provision of the said contract, and

BE IT FURTHER RESOLVED that the Secretary is hereby instructed to attach a copy of the said contract to the minutes of this meeting.

AGREEMENT

THIS AGREEMENT made and entered into this _____ day of November, 1953, by and between the Trustees of the University of Wyoming, hereinafter called University, First Party; and the City of Laramie, Wyoming, a municipal corporation, hereinafter called City, Second Party;

WITNESSETH:

WHEREAS, for the mutual benefit of the University and the City, they are desirous of entering into an agreement to provide for the establishment of a surfaced road, lying generally between Fifteenth Street and what is commonly known as the Gray's Gables road, and extending from this road so constructed south to Grand Avenue on line with Twenty-Second Street extended.

IT IS, THEREFORE, understood and agreed as follows:

1. That the University covenants and agrees with the City to convey to the City of Laramie as follows:

(a) By deed, in the area directly north of the fraternity lots, a sixty (60) foot right of way extending east from Fifteenth Street to a point approximately opposite the University artesian well and opposite the filled-up portion of Greenhill Cemetery.

(b) By deed, a thirty (30) foot right of way along the north boundary of the University land from the point approximately opposite the University artesian well and the filled-up portion of Greenhill Cemetery to the west property line of the Alice Maud Moudy land.

(c) Grant to the City, by deed to be placed in escrow and deliverable to the City only in the event that the deed from Alice Maud Moudy to the Trustees of the University of Wyoming is delivered, the following areas:

(i) A strip of land thirty (30) feet wide, running east and west along the north edge of the Alice Maud Moudy property.

(ii) A strip of land sixty (60) feet wide running northerly from the intersection of Grand Avenue and Twenty-Second Street to the north boundary line of the Alice Maud Moudy land.

The deeds provided for in paragraph 1 above shall include a provision that the property conveyed thereby shall revert to the University in the event the City ceases to use and maintain the said property for street purposes.

2. The City covenants and agrees with the University, in consideration of the foregoing conveyances by the University to the City as follows:

(a) Upon acquiring necessary right of ways, it will construct streets within one year, as anticipated, and at its expense.

(b) It will oil the street from Fifteenth Street to the intersection with Twenty-Second Street extended and Twenty-Second Street extended within two years; and will oil the street from the intersection with Twenty-Second Street extended to the Gray's Gables road within five years, all from the date hereof.

(c) It will maintain the streets when so constructed at all times at its sole expense. It will assume the responsibility for curbs, gutters and sidewalks along the north side of the street extending east from Fifteenth Street to the Gray's Gables road.

WITNESS the hands and signatures of the parties hereto, through their respective officers, the day and year first above written.

THE TRUSTEES OF THE UNIVERSITY OF WYOMING

By _____
President of the Board

Attest:

Secretary

CITY OF LARAMIE, WYOMING
A Municipal Corporation

By _____
President of the City Council
and Mayor of the City of Laramie

Attest:

City Clerk

Turning to the Addendum to the President's Report, the Trustees gave attention first to the request of Mr. Neal Rice, Coal Research Chemist in the Natural Resources Research Institute, for a sabbatical leave for the period January 1 to June 30, 1954, to permit him to visit research and production organizations to study and discuss carbonization of low rank coals and to take course work for a quarter or semester. Mr.

LEAVE OF ABSENCE

Rice

Brough moved that the request be approved. Mr. Peck seconded the motion and it was carried.

1. College of Commerce and Industry. President Humphrey reported to the Board that the College of Commerce and Industry has been able to secure from the Greater Wyoming Committee a grant of \$10,000 for support of the work which is being done in Economic Analysis. He stated that the University's contribution to the research would be in the form of office space, heat, lights, water, janitor service, supervision and direction of research projects, use of IBM equipment for tabulation, and use of equipment belonging to the College of Commerce. He also stated that, in order to prepare reports on research projects for multi-lithing, an IBM typewriter, executive model, should be purchased at a cost of \$385, and he recommended that an appropriation be made to cover the purchase. After some discussion, Mr. Jones moved that the Board authorize the University to join with the Greater Wyoming Committee in the program as outlined, and that an appropriation of \$385 be made from the General Fund to cover purchase of the requested typewriter. Mr. Peck seconded the motion and it was carried.

2. Wyoming Union. President Humphrey reported that the Alumni Association had requested additional space in the Wyoming Union, and that the Wyoming Union Managing Committee proposed to give the Association the office occupied by the A.S.U.W., moving the A.S.U.W. to the chaperone lounge. He stated that the Committee had requested an appropriation of \$255.20 to cover the cost of remodeling and an appropriation of \$300 to cover additional rent of \$50 per month for the Alumni office for the remainder of the fiscal year 1953-54. It was the consensus of the Board that the University should not pay the cost of remodeling,

BUDGET CHANGES

College of Commerce
and Industry

Wyoming Union

since the Union would receive additional rent as a result of the remodeling. Mr. Peck moved that the Board authorize an appropriation of \$300 from the General Fund to cover the additional rent but that the Union be directed to pay the cost of remodeling from its own funds. Mr. Sullivan seconded the motion and it was carried.

3. Chemistry-Zoology Building Remodeling. Mr. Jones moved that an appropriation of \$24,755 be authorized from the Building Improvement Fund to permit completion during the current fiscal year of the remodeling of the Chemistry-Zoology Building which had previously been planned for 1954-55. Mr. Chamberlain seconded the motion and it was carried.

President Humphrey reported to the Board on a plan which had been discussed with the Shoshone Irrigation District for securing additional land for the Powell Substation and making available to the Northwest Community College a part of the land now occupied by the Substation. He read the following letter which Dean H. M. Briggs proposed to send to Mr. Harry Barrows, Secretary-Treasurer of the Shoshone Irrigation District, and on which he wished to secure the approval of the Board of Trustees:

November 20, 1953

Mr. Harry Barrows
Secretary-Treasurer
Shoshone Irrigation District
Powell, Wyoming

Dear Mr. Barrows:

On Monday evening, November 16, Dr. George Bridgman and I met with the Powell Substation Advisory Committee. Your letter of October 14 was discussed with the Advisory Committee and they are definitely of the opinion that increasing land for the Substation and making land available for the community college could be made to serve the three-fold purpose of (1) helping the agriculture of the area and the Powell Community in general, (2) making available a desirable location for the community college and (3) aiding the Wyoming Agricultural Experiment Station do a more efficient job of research in the State of Wyoming through approved facilities at the

Chemistry-Zoology
Building Remodeling

POWELL AGRICULTURAL
SUBSTATION

Powell Substation. The Advisory Committee was of the opinion that the corner one-sixth of the Substation, where the buildings are now located, should be deeded unrestricted to the Experiment Station and that the remainder of the land could be disposed of in a manner which would make a site available for the community college and leave a remainder for other disposition.

The Advisory Committee was of the opinion that the Eleanor Hancock land, or the forty acres immediately north of the Substation, should be the forty acres secured for the Substation. This land is in close proximity to the headquarters buildings and should allow an expansion of the work currently underway with a minimum of confusion and loss of time in going to and from field work. The Committee feels that this land should be made available to the Experiment Station on an unrestricted basis, because if the title is vested in the Experiment Station, the administration of the University of Wyoming is in much better position to go before the legislature and request funds for buildings and other types of capital improvements, which should ultimately be provided on the tract, if research work is to be expanded. It is felt that a provision could be made for the Irrigation District to have the right of first refusal of the land, if the Station, for reasons now unforeseen, ceases to use it for research purposes. There are certainly no plans of the Advisory Committee or the administration of the University to curtail the research at Powell. Several members of the Committee were of the opinion that it might be possible to exchange the Hancock property for the five-sixths of the Substation land that would not be used for research, if the forty acres is made available for research purposes.

I realize there are a number of details that must be considered before any transaction can be completed, but since we all realize that it will take some time to get matters cleared with the Irrigation District, the Bureau of Reclamation and with the Congress, action should be started as quickly as possible. Naturally, we hope that arrangements can be completed at the earliest possible moment in order that the Powell community college might know if the land will be made available to them and in order that plans may be completed for the transfer of the research work as quickly as possible.

I know that members of the Advisory Board will be happy to discuss the matter with you at any time and we will also attempt to be at your disposal for any conferences that may be needed. We will appreciate hearing from you at your convenience.

Very sincerely yours,

(Signed)

H. M. Briggs
Dean and Director

cc: Dr. G. D. Humphrey
Mr. Hugh Cox
Mr. Don Northrup
Mr. Ralph Hawley
Mr. Milward Simpson

In further explanation of the proposal for securing additional land for the Substation, President Simpson stated that the Park County Commissioners wished to give the University a 99-year lease, at \$1.00 a year (the Commissioners to pay for water rights and the insurance on the buildings) on the 80-acre county farm located three miles east of Cody, the land to be used in conjunction with the Powell Substation.

After careful consideration of all factors involved in the various proposals, Mr. Hansen moved, Mr. Sullivan seconded, and it was carried that the Board approve the letter from Dean Briggs to Mr. Barrows as read. Mr. Sullivan then moved that the University accept the offer of the Park County Commissioners for a lease on the county farm. Mr. McIntire seconded the motion and it was carried. President Humphrey stated that he would appreciate having the President of the Board work with Dean H. M. Briggs and the Powell Substation Advisory Committee in an effort to effect the transfers as outlined.

1. Summer School Band Scholarships. Mr. Hansen moved that the Board authorize the granting of fifteen Band Scholarships for the first term of the 1954 Summer School, these scholarships to provide remission of fees in the amount of \$37. Mr. Brough seconded the motion and it was carried.

SCHOLARSHIPS

Summer School Band
Scholarships

2. Summer School Graduate Scholarships. Mr. Brough moved that the Board authorize the granting of five graduate scholarships for the summer quarter of 1954, these scholarships to provide remission of fees in the amount of \$74 for the two terms of the summer quarter. Mr. McIntire seconded the motion and it was carried.

Summer School Gradu-
ate Scholarships

The Board adjourned for lunch at 12:15 and reassembled at 1:50 p.m., with the same members present as were present for the morning session.

Mr. McCracken joined the meeting at 2:00 p.m.

3. High School Honor Scholarships. Consideration was given to a report of the committee appointed at the Board's suggestion to study the question of placing a time limit on the use of High School Honor Scholarships. The committee presented the following recommendations:

- (1) No cut-off date shall be established for the use of any High School Honor Scholarship, but it shall become invalid unless its use shall be begun within five years from the date of its issuance.
- (2) That there be no transfer of scholarships, or any part thereof, once awarded, from the original recipient to any other person, within or without the high school originally awarding the scholarship.
- (3) A scholarship once awarded by the high school under procedures set up by it, and under the scholarship regulations of the University, shall be deemed final and irrevocable, by either the high school or the University.
- (4) Any scholarship recipient who fails to maintain an average grade of III for a third quarter shall have his scholarship canceled by the University.
- (5) Such scholarships shall be valid only for undergraduate work, including work toward a second bachelor's degree.
- (6) That these recommendations become effective as of the end of the 1954-55 high school year, and shall be applicable to recipients of scholarships for that high school year.

It was the consensus of the Board that a period of five years was too long to allow for students to begin using their High School Honor Scholarships. Some Trustees expressed the opinion that unless a student's education is interrupted by military service, he should be required to begin using his scholarship the year following graduation from high school or that the scholarship should be awarded to the student with the next highest scholarship rating. It was the Board's feeling that the percentage of scholarship holders who take advantage of their High School Honor Scholarships is entirely too low, and that every effort should be made to see that the scholarships are awarded to students who will use

High School Honor
Scholarships

them. President Humphrey was directed to ask the committee to make further study of the problem along the lines suggested by the Trustees and to inform the committee that the Trustees will be glad to give any assistance the committee may desire.

Consideration of the proposed budget for the 1954 Summer School brought out a number of criticisms which various Trustees had heard in respect to the Summer School. President Humphrey stated that he was glad to have these criticisms and would pass them on to the new Director of the Summer School and also to the men selected for the Summer School evaluation authorized by the Board of Trustees at the October meeting. Mr. McIntire then moved that the budget for the 1954 Summer School, totaling \$99,955.05, be approved, pending completion of the budget for the entire University in April, 1954. Mr. Sullivan seconded the motion and it was carried.

Mr. Jones moved that the salary budget for the 1954 Science Camp, totaling \$4,051.30, be approved. Mr. Sullivan seconded the motion and it was carried.

For the information of the Trustees, President Humphrey presented a letter which he had received from the President of the Wyoming Association of Insurance Agents, reporting that the Association handled 117 items of insurance for the University during the year ending May 1, 1953, and that net premiums on University business handled by the Association totaled \$43,340.40.

President Humphrey read a letter which he had received from Mr. E. G. Rudolph, Legal Adviser for the University, with regard to the

BUDGET FOR THE 1954
SUMMER SCHOOL

BUDGET FOR SUMMER
SCIENCE CAMP

INSURANCE REPORT

GEOLOGY AND DAIRY
FARM BUILDINGS

problem of financing the Geology addition and the Dairy Farm buildings. Mr. Rudolph reported that the Attorney General had advised him the University could not legally borrow funds necessary to construct the buildings and pledge the anticipated future excess Federal royalties for the repayment of the loan, but that if the University wished, it might test the legality of the proposal by a declaratory judgment suit. Mr. Rudolph and Mr. L. G. Meeboer, Business Manager, then consulted the President and the Vice President of the First National Bank of Laramie concerning the possibility of obtaining the proposed loan from their bank and such other banks as they might be able to interest in the project. These men did not feel they could lend the money or recommend the proposal since only excess Federal royalties were to be pledged for the loan. Mr. Rudolph concluded by saying that, unless some group could be found who would be willing to lend the money, further legislation seemed to be necessary.

After a thorough discussion of all possibilities for expediting the construction of the buildings in question, Mr. McCracken moved that the President of the Board appoint a committee from the Board to call upon the Governor, explain to him the urgent need for immediately proceeding with the construction of the Geology addition and the Dairy Farm buildings, and attempt to persuade him to call a special session of the Legislature at the earliest possible time for the purpose of adopting legislation which would make it possible to borrow the necessary funds and proceed with the construction. Mr. Hansen seconded the motion and it was carried.

Mr. Simpson then appointed a committee composed of Mr. Chamberlain, Chairman, Mr. McIntire, and Mr. Newton, with himself as an ex-officio member, to call upon the Governor for the purpose indicated.

At 3:45 p.m. Mr. F. H. Porter, Architect, Dr. S. H. Knight, Head of the Department of Geology, Mr. L. G. Meeboer, Business Manager, and Mr. C. B. Jensen, Superintendent of Buildings and Grounds, were invited into the meeting for a discussion of the preliminary plans for the Geology Building. Mr. Porter presented a drawing and floor plans of the proposed addition, and Dr. Knight explained that, with some minor changes, he thought the plans were excellent and would provide a building which would serve the needs of the Department for many years to come.

Mr. McIntire asked if the proposed building would provide space for development of a School of Petroleum Engineering, and Dr. Knight stated that he felt the building could effectively provide space for the courses which would need to be taught in his Department for a maximum of one hundred majors in petroleum engineering.

After Dr. Knight had left the meeting, Mr. Porter presented a plan which he had prepared showing the location of the proposed buildings for the block now occupied by the first unit of the Service Building. Included in his plan were the second and third units of the Service Building, the observatory, and the new greenhouse. He then presented plans for the second unit of the Service Building, which provided for the various shops connected with the Buildings and Grounds Department. He informed the Board that the cost of the proposed structure would be \$200,000 plus architects' fees, rather than \$180,000 including architects' fees, as was first estimated for the unit. After some discussion of the possible ways of securing the additional \$32,000 needed for the project, it was suggested that the carpenter shop could be omitted for the present and constructed at a later date when funds are available. Mr. McIntire then moved that plans be prepared for as much of the work

PRELIMINARY PLANS
FOR GEOLOGY
BUILDING

BUILDINGS AND GROUNDS
SERVICE BUILDING

(including architects' fees) as could be done for the \$180,000 available, and that the work be scheduled so as not to be completed before April 1, 1955, since approximately \$42,000 of funds needed for the project will not be available until that time. Mr. McCracken being in the chair when the motion was made, President Simpson seconded the motion and it was carried.

After Mr. Porter had left the meeting, Mr. McCracken stated that a representative of the Wyoming Automotive Company had complained to him because his Company was unable to secure any University business. Mr. McCracken asked Mr. Meeboer and Mr. Jensen to explain why the Company was not given an opportunity to bid on items which the Wyoming Automotive Company sells. Mr. Meeboer stated that a good share of auto parts purchased by the Auto Repair Shop are purchased in small quantities and not on a bid basis. Mr. McIntire suggested that it might be well to furnish each Trustee with a memorandum showing the basis on which purchases are made by the University, and President Humphrey promised that such a statement would be prepared for presentation at the next meeting of the Board.

After Mr. Meeboer and Mr. Jensen left the meeting, Mr. McCracken brought up the question of admission policies, stating that he felt too little consideration is given to the average student. He stated that in his opinion the University was designed to serve as many people as possible and not just a small group of highly intellectual students. While he did not wish to lower the educational standards of the University, he stated that he did wish to make it possible for more young people, particularly Wyoming young people, to attend the University.

UNIVERSITY PURCHAS-
ING PROCEDURE

ADMISSION POLICIES
AND PROCEDURES

President Humphrey read two letters which he had received from Mr. R. E. McWhinnie, chairman of a committee appointed to consider the question of admission policies and procedures, in which Mr. McWhinnie reported on preliminary plans that had been made by the committee to investigate admission practices in comparable institutions in neighboring states. The Board endorsed the study proposed by the committee and asked that President Humphrey inform the committee of the Board's feeling that students, once admitted, should be given at least a year, or three quarters, in which to see whether or not they could do satisfactory work before being dropped because of low grades.

Mr. Jones mentioned a rumor he had heard that the Cowboy Network had again secured the sponsorship of the Hamms Brewing Company for the broadcast of University basketball games. While some Trustees did not feel there was any particular objection to having this Company sponsor the broadcasts, others were very much opposed to the idea. President Humphrey reported that he had received a great many letters of protest from all sections of the state following last year's broadcasts, which were also partially sponsored by the Hamms Brewing Company. After some further discussion, Mr. Chamberlain moved that the Board request the Cowboy Network to seek a sponsor other than a beer manufacturing or distributing company for the University basketball broadcasts. Mr. Sullivan seconded the motion and it was carried.

President Humphrey read a letter which the Business Manager had received from Mr. E. G. Rudolph, Legal Adviser for the University regarding changes the Sigma Nu Fraternity wishes to have made in the deed to the lot the Fraternity wishes to purchase in Fraternity Park. He stated that the present form of deed contains the following provision:

SPONSORSHIP OF
UNIVERSITY BASKET-
BALL GAMES

SIGMA NU FRATERNITY
DEED

"PROVIDED, Always, however, and this conveyance is made and accepted upon the express condition, limitation and restriction that if said party of the second part, or its successors or assigns, shall at any time use or occupy said premises hereby conveyed for any other purpose whatsoever other than the furnishing of housing, boarding or other accommodation to fraternities, associations or clubs not organized for profit which are subject to the government of the Board of Trustees of the University of Wyoming, or other governing Agency of said University, and a majority of whose members are students at the said University of Wyoming, graduates of said University, or members of the faculty of said University or members of the family of said faculty members, (then, and in that case, the right and title conveyed shall be forfeited and the said party of the first part, its successors or assigns, shall at any time within one year following the date of the breach of said condition, have the right to enter and take possession of said property as in its first and former estate, upon payment by the party of the first part, its successors or assigns of the amount of Twenty-four hundred dollars (\$2,400.00),) and also the then value of all improvements placed on said premises by the party of the second part, its successors or assigns, according to the appraisal of three skilled and disinterested appraisers,..."

The Fraternity asked to have that part of the provision included in brackets deleted and the following provision substituted in lieu thereof:

"then, and in that case, the said party of the first part, its successors or assigns, shall, at any time within one year following the date of the breach of said condition, have the right to declare the right and title hereby conveyed as forfeited and to enter and take possession of said property as in its first and former estate upon payment by the party of the first part, its successors or assigns, to party of the second part, its successors or assigns, of the amount of Twenty-four hundred dollars (\$2,400.00),".

The Fraternity also asked to have the following provision deleted from page 2 of the customary form of deed:

"First, that neither the party of the second part, its successors or assigns will use or occupy the said premises for any other purposes than the purposes herein above described in the condition and limitation, subject to which this deed is made."

Mr. Sullivan moved that the proposed changes be approved and that the Business Manager be authorized to proceed with preparation of the deed. Mr. Hansen seconded the motion and it was carried.

For the information of the Board of Trustees, President Humphrey presented financial statements, revised as of October 31, 1953, which were prepared in the office of the Business Manager.

The next meeting of the Board of Trustees was set for January 22-23.

President Simpson called the Board's attention to a student by the name of Ray Sloan, for whom the Board authorized a fee remission scholarship in the amount of \$45 per quarter for the winter and spring quarters of the 1953-54 session. He suggested that, in view of her family's poor financial condition, the Board make the scholarship retroactive to the fall quarter of 1953-54. No objection was expressed, and President Humphrey stated that he would notify Miss Sloan accordingly.

President Humphrey distributed to the Trustees copies of the student magazine, "Snipe," which had recently been published. The Trustees expressed displeasure that the committee in charge of publications had permitted the magazine to go out with the obscene jokes and cartoons which it contained. President Humphrey read a statement which he had received from Mr. Wallace Biggs, a member of the committee, promising that the next issues of "Snipe" would be improved. The Trustees felt that sufficient opportunity had already been given for improving the quality of the magazine. It was moved by Mr. McIntire, therefore, that the staff of "Snipe" and the committee on publications be informed of the Board's disapproval of the recent issue of the magazine and of the Board's decision that no further issues of the magazine are to be published under University sponsorship. Mr. Chamberlain seconded the motion and it was carried.

FINANCIAL STATEMENTS

DATE FOR NEXT
MEETING

SCHOLARSHIP FOR
RAY SLOAN

SNIPe MAGAZINE

Mr. Chamberlain reported on a telephone conversation he had had with Mr. Newton, who was not present for the meeting. Mr. Chamberlain stated that, after talking with Mr. Newton, he felt Mr. Rudolph should prepare a brief setting forth all of the steps that had been taken in an effort to clear the way for construction of the Geology and Dairy Farm Buildings. He asked that copies of the brief be sent to the members of the committee appointed by Mr. Simpson to call upon the Governor. He stated that, after studying the brief and talking with representatives of the oil, gas, and dairy industries, the committee could then decide whether or not they would call upon the Governor and ask him to call a special session of the Legislature.

GEOLOGY AND DAIRY
FARM BUILDINGS

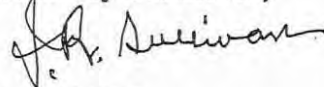
Fieldhouse. President Humphrey read a letter which he had received from Mr. G. J. Jacoby concerning the lighting in the Fieldhouse. Mr. Jacoby indicated that he had been attempting to persuade the General Electric Company to make the necessary adjustments in the lighting situation without cost to the University. He stated that, while General Electric was not willing to pay the entire cost, he believed that it would pay one-half of the cost. He had secured an estimate of \$7,600 for the total cost of the work, the University's share of which would be \$3,800. He indicated that he believed the University's share could be taken care of by an appropriation of \$2,800 for materials, with the work to be done by University employees. After some discussion, Mr. McIntire moved that the Board authorize an appropriation of \$3,800 from the Building Improvement Fund of the University, provided the General Electric Company will provide the remaining \$3,800 needed to correct the lighting situation in the Fieldhouse. Mr. Hansen seconded the motion and it was carried.

BUDGET CHANGE

Fieldhouse

The Board adjourned at 6:45 p.m. to meet again on January 22-23,
1954.

Respectfully submitted,



J. R. Sullivan
Secretary